



Linda Aihoshi
Advisor, Inclusive School and Community Services
Dr. Bette Stephenson Centre for Learning
36 Regatta Avenue, Richmond Hill, Ontario, L4E 4R1
Tel: 905-884-2049 ext. 241 Fax: 905-773-2684
Email: specialinterest.permits@yrdsb.ca

Date: October 3, 2016

STEM MINDS Corp.

Atten: Anu Bidani
6-14845 Yonge Street, Suite 181
Aurora, Ontario L4G 6H8

Reference: After School Special Interest Service Provider

Thank you for your application to be a service provider of after school / lunch time special interest programs. The information you provided was complete and you have been approved for the **2016/2017** school year and can approach schools with your program material.

We will send each Principal a list of recommended service providers and include your company name, contact person, phone number and a list of programs that you offer.

Attached you will find the York Region District School Board Schools at a Glance, our Safe Schools Policy and a Special Interest Service Provider Permit Request form. We hope this information will help you to locate, negotiate and provide quality services to our school families.

Once you have Principal approval you may submit a Special Interest Service Provider permit application to specialinterest.permits@yrdsb.ca where it will be reviewed and sent on to the permits department for processing. Please allow a least 10 days for your permit request to be processed. An invoice will be mailed to you from the permits department. Please contact permits@yrdsb.ca for information regarding payment.

If you have any further questions, please contact the department at 905-884-2046 ext. 241 or email specialinterest.permits@yrdsb.ca

Sincerely,

A handwritten signature in cursive script that reads 'Linda Aihoshi'.

Linda Aihoshi
Advisor, Inclusive School and Community Services